

**WINDOR UNIFIED SCHOOL DISTRICT
9291 Old Redwood Highway, Building 500, Windsor, California 95492**

Thursday, April 19, 2018

BOND OVERSIGHT COMMITTEE MINUTES

4:20 PM Open Session

Call to Order Committee Members: In attendance Stephanie Ahmad, Walt Averill, Sheri Kahn, Neil Smart, Steve Stangland,

Absent: Michael Gossman and Jeffrey Leasure

District Staff: Lois Standring and Bonnie Peirsol
Additional Attendees: None

Flag Salute: Neil Smart

Public Comment: No Public in attendance

1.1 Approval of Minutes-January 11, 2018- On motion of Sheri Kahn, seconded by Stephanie Ahmad, the committee approved the minutes by a vote of (3-0, 1 Abstain)

1.2 Lois Standring-Status of Current Projects

- Fund 22 (Measure F)
 - Windsor High School Stadium Bleachers and Restroom Plans have been accepted by Division of State Architect once approval is received the project will continue. The Board of Trustees added replacement of the turf on the football field to the scope of work. The turf should be installed over the summer. The construction of the bleachers and restroom is a five (5) month building window. The timing is being discussed taking into account how the football schedule will be affected. Considering other factors, including the weather, there may be no way of not affecting the games.
 - Roofing Project
 - Completed a roofing project at Mattie Washburn
 - The Board of Trustees just approved the architect to begin the drawings for the Windsor High Gym Roof
 - A consultant has visited all the sites and ranked the roofs to be repaired by need
 - Brooks Library – the contractor should be selected this month and the project should begin in the next three months and be completed within the next year.

- Portable Replacements –
 - CCLA - At the last meeting the increase in construction costs was discussed. This became apparent when the estimated costs for the Cali Calmecac portable replacement was \$9 million, which was over the amount budgeted. CCLA did not receive the charter school grant for which they applied. State funds were used on a previous project.
 - MWE – The nine (9) portables west of the MPR will be replaced with classrooms south east of the MPR. This project is in the planning stages. Mattie Washburn is eligible for state funds as there has not been any construction at this site. Portable classrooms may be used instead of stick built due the cost being so high.
- Safety and Security – A consultant has compiled a list of prioritized recommendations. Changing the door locks is the first priority and should be done this calendar year. Fencing around the sites with locking gates with a push bar, for opening from the inside should be done over the summer. Lighting and cameras are also on the list. Cameras are looking to be completed in about a year and a half.
- New School Site – The 12 acres off of Arata will be appraised. The Town will develop the area (streets, sidewalk, etc.).
- Discussion
 - Steve Stangland discussed that the Town of Windsor is extending Jaguar Way. This could make fencing WHS easier.
 - Lois explained that Brandon Krueger knew of a school in Lodi that built a new school on a tight budget and it looks wonderful. She also explained that the District would only pay fair market value for the property.
 - Stephanie Ahmad asked if the committee could see what would be built. Lois Strandring explained that it was too early to know the type of school.
 - It was asked if Mattie enrollment was expected to increase. Lois Strandring explained that it was a possibility but there is uncertainty about what will happen with Windsor Creek. The Town is pushing for the District Office to move to that location.
 - It was discussed as the reason for the increase in building prices. The fire and the fact that other school districts had passed bonds have played in to this increase.
 - Steve Stangland asked if the consultant proposed the layout of the cameras. His sons explained to him that they knew where the “camera holes” were at WMS.

1.3 Lois Standring- Audit

Reports for both Measure B and Measure F were distributed. Lois Standring explained that there were two parts to the Audit reports: Performance and Internal Controls. Members were asked to review at their leisure and please call with any questions or concerns.

There were no findings on either measure.

1.3 Lois Standring- Year to Date Expenditures

Lois apologized for not providing the reports before the meeting. They will be distributed sooner for the next meeting.

The bottom of the report indicates Fund 21, Measure B, or Fund 22, Measure F. One of the reports shows both funds.

Measure B, Fund 21, reflects more expensed then encumbered.

The check report reflects the checks issued since the last meeting. Guidepost Solutions is the Security consultant. Lois will send out the formal report from Guidepost Solutions.

Lois explained that it is time to talk about when WUSD will go out for the next bond sale.

It was discussed that the committee's responsibility is to review and report to the public bond expenditures. If the committee had a grievance regarding an expense the General Fund would repay the Bond Fund.

It was discussed to not accept the audit reports until the members had time to review the audit reports.

The Bond Oversight Committee will present a report to the Board of Trustees in August.

2.1 Future Meeting

Next committee meeting July 19, 2018 4:00 PM

Lois Standring thanked the committee for their work.

Meeting adjourned at 5:00 PM