

WINDSOR UNIFIED SCHOOL DISTRICT

9291 Old Redwood Highway, Building 500, Windsor, California 95492

Monday, November 2, 2009

Bond Oversight Committee Meeting Minutes

6:30 p.m. Open Session

Roll Call: Present: Melissa J. Imhaus, Jeffrey Leasure, Jeff Duplicki, Amy Ambridge, and Phil Talamantes Absent: William Forrest

Flag Salute: Mary Downey

Public Comment: There were not any comments from the public.

1. Consent Agenda

- 1.1. On a motion by Committee Member Duplicki, seconded by Committee Member Imhaus, the Bond Oversight Committee unanimously approved the minutes of the January 26th meeting.

2. Report Item

- 2.1. Superintendent Steve Herrington presented a report of CBEDS and State Match Eligibility.
- 2.2. Chief Business Officer Mary Downey presented the 2008-2009 Bond Annual Prop 39 Audit.
- 2.3. Superintendent Steve Herrington, Chief Business Officer Mary Downey, Director of Facilities, Operations, and Maintenance Dan Wells, and Facilities Consultant MimiDene Williams led a discussion of the Draft Bond Oversight Committee Financial Report.

3. Discussion Items

- 3.1. Discussion of Board Vacancy and recommendation to be made at the November 3rd Board Meeting by Superintendent Steve Herrington to appoint Nina Lowrey and John Martin to serve as Bond Oversight Committee Members representing a senior citizen's organization.
- 3.2. Discussion of expiration of Committee Member terms in October 2010. Superintendent Steve Herrington recommended that members whose terms are expiring send a letter of interest to serve a second term on or about October 2010.
- 3.3. Discussion of Board Presentation of Annual Financial Report at the February 2nd, 2010 Board Meeting. Chief Business Officer Mary Downey will send PowerPoint Template to Committee members to work on assigned sections of the Annual Financial Report.

3.4. Future Meetings

- 3.5. January 11th 2010 to discuss and finalize the February 2nd Board Presentation

Adjournment: On a motion by Committee Member Duplicki, seconded by Committee Member Imhaus, the Bond Oversight Committee adjourned the meeting at 8:15pm.

Approved: _____

Mary Downey, Chief Business Officer