

WINDSOR UNIFIED SCHOOL DISTRICT

9291 Old Redwood Highway, Building 500, Windsor, California 95492

Friday, June 26, 2015

Bond Oversight Committee Minutes

4:03 p.m. Open Session

Called to Order: Committee Members: In attendance: Jeffrey Leasure, Neil Smart, Steve Stangland and Terry Wong.

Absent: Walt Averill, Damian Cook and Shirley Rezak.

District Staff: Lois Standing, Lanette Zootis

Additional Attendees: Eric VanPelt, Project Coordinator

Public Comment: No public in attendance

1. Introductions: District Staff and Bond Committee Members introduced themselves.

2. Discussion Items

- 2.1 Discussed the Role of the Bond Oversight Committee
- 2.2 Discussed the Bond Audit and it adheres to the Bond Spending guidelines.
- 2.3 Reviewed the 2013-14 and 2014-15 Expenditure Report and discussed
- 2.4 Discussed and explained Budget Codes
- 2.5 Eric VanPelt presented the 2013-14 Bond Performance Audit
- 2.6 Discussed annual reporting to the School Board

3. Consent Agenda

- 3.1 Windsor Oaks and Brooks Elementary Phase 1
- 3.2 Reviewed Expenses and approved
- 3.3 \$13 Million for Phase 1 of Windsor Oaks, Brooks Elementary and Land Purchases.
- 3.4 \$1 Million to supplement
- 3.5 \$2 – 3 Million from FEMA for 10 years ago at Windsor Middle School
- 3.6 Increase in cost due to boom ATI (2011-12 quote). So cost is much higher
- 3.7 Eric VanPelt explained the levels of Consturction Management per Jeff Leasure's request.

**Please Note: All of the times listed following Reconvene to Open Session are approximate*

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- 3.8 Eric VanPelt explained the Duties for
- 1) Management – School Manage Small projects. Projects that are \$10 million or more a project manager is used.
 - 2) Architecture Firm
 - 3) General Contractor
 - 4) Inspectors on sites during construction

4. Report Item

- 4.1 Phase 1 should be complete on July 28, 2015 but there is a small punch list after more information from the office staff and students.
- 4.2 12 months for new building.
- 4.3 Phase 2 will begin next year

5. Future Meetings No future meetings were scheduled

6. Adjournment: at 4:37

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