

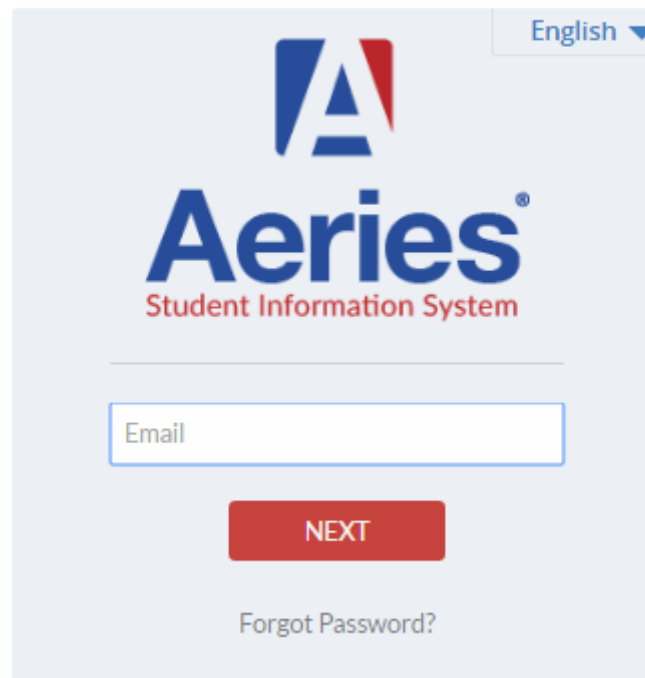
WINDSOR UNIFIED SCHOOL DISTRICT

MY STUDENT PARENT PORTAL

DATA CONFIRMATION INSTRUCTIONS

TO BEGIN: Log into your My Student Parent Portal at [My Student Parent Portal](#) . (If you do not have an email listed in your child's Student Information System Account, please contact the school to have them enter it. If you are new to the district, you will receive an email from WUSD within 48 hours after your child is activated. Open the email which will include a username and password for you to use. You will need to establish a parent portal account in order to see your child's report card, testing, attendance, etc.)

Windsor Unified School District



The screenshot shows the login interface for the Aeries Student Information System. At the top right, there is a language selection dropdown menu set to "English". The Aeries logo, featuring a stylized 'A' in blue and red, is positioned above the text "Aeries" in a large blue font, with "Student Information System" in a smaller red font below it. A horizontal line separates the logo from the login fields. Below the line is a text input field labeled "Email". Underneath the input field is a prominent red button with the word "NEXT" in white capital letters. At the bottom of the form, there is a link that says "Forgot Password?" in a smaller, grey font.

AFTER YOU LOG INTO YOUR My Student Parent Portal Account, you will see the screen below.

Click on the yellow section "Click Here" to begin. If you have more than one child, you will need to complete the electronic packet for each child. Click on the tab "Change Student" after you have completed the packet for one child in order to complete for other siblings.

2015-2016 Windsor High School

Home Student Info Attendance Grades Test Scores Change Student Options Logout

You have not yet completed the Student Data Confirmation Process. Click Here to confirm the information about your student.

Would you like to receive weekly emails on the status on each student you have access to? [Modify](#)

Calendar

07/27/2015

Add New Event Display: Day

You have no events for this date

Gradebook Summary

Name	Per Teacher	% Avg	Current Mark	Trend	Missing Assignment	Past 5 Day's Att				Last Updated
						T	W	T	F	
[-] - Nominal change [+] - Predicted increase of 1% or more [-] - Predicted decrease of 1% or more										
Help Me Understand the Trend										

Most Recent Test Results


Test	Taken	Result
CAHSEE		
Math	02/2014	Passed
English Language Arts	02/2014	Passed
CST		
Life Science	04/2014	Basic

Students You Have Access To

Student	Grade	School
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Residence Survey:

Please check the box for the appropriate residency status.



2015-2016 **Windsor High School**

Home **Student Info** Attendance Grades Test Scores

Student Data Confirmation						
Student number	Last Name	First Name	Middle Name	Perm ID	Sex	Grade
	Windsor	Unified		N/A	N/A	N/A

NOTE: All informational documents, such as School Calendar, Student Drop off and Pick up, Bell Schedule, etc. can be located at your child's school web site. To view those documents please click this link www.wusd.org/pages/School-Sites

- Residence Survey**
- Student
- Contacts
- Documents
- Final Data Confirmation

Last Confirmed: 7/22/2015 12:28:06 PM

Please select one of the following options to complete the residence survey:

Temporary Shelters
A temporary residence provided for homeless individuals who would otherwise sleep on the street or a temporary residence provided to individuals in emergency situations. This is also applicable to children who are in temporary residences awaiting permanent placement in foster care.

Hotels/Motels
A temporary residence for homeless individuals usually requiring payment or vouchers for lodging and services on a daily, weekly, or monthly basis.

Temporarily Doubled Up
A temporary residence where a homeless family is sharing the housing of other persons due to the loss of housing, economic hardship, or other similar reasons.


Temporarily Unsheltered
A type of residence for homeless individuals that is not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, campgrounds, trailer parks, bus and train stations, or persons abandoned in the hospital (on the street). A rule of thumb would be to see the dwelling as comparable to an automobile in that it shelters but is not adequate housing.

None of the above

Student Demographics:

- Verify the information on file is correct
- After clicking on the **Change** Button you can update any information as needed.
- Once changes are completed, please click on **“SAVE”**

NOTE: Address changes or updates are not available and must be made through the school office. Please contact your child’s school for further Information. Medical History changes or updates are not available, please let your school site know of any new health conditions your child may have with a note from your Physician.



2015-2016 **Windsor High School**

Home
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Student Data Confirmation						
Student number	Last Name	First Name	Middle Name	Perm ID	Sex	Grd
	Windsor	Unified		N/A	N/A	N/A

NOTE: All informational documents, such as School Calendar, Student Drop off and Pick up, Bell Schedule, etc. can be located at your child’s school web site. To view those documents please click this link www.wusd.org/pages/School-Sites

- Residence Survey
- Student**
- Contacts
- Documents
- Final Data Confirmation

Last Confirmed: 6/23/2015 11:32:23 AM

Please update any changes that are needed. Address changes must be made through the school office. Please contact your child’s school for further information. The Medical History Data Change is not available, please let your school site know of any new health conditions your child may have with a note from the doctor.

Student Demographics		
		Notes
First Name	Unified	
Middle Name		
Last Name	Windsor	
Parent/Guardian	windsor unified	This field is used to address mailings from the school if applicable.
Residence Address (if different than Mailing Address)	8695 Windsor Rd Windsor CA 95492	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Primary Phone	(707) 777-7777	
Father’s Work		
Mother’s Work		

Contacts:

- Make any necessary changes to each of your child’s emergency contacts.
- Change, delete, or add contacts on this tab. Please remember to click on **CHANGE/SAVE** button after each update.

2015-2016 Windsor High School

Home Student Info Attendance Grades Test Scores

Student Data Confirmation

Student number	Last Name	First Name	Middle Name	Perm ID	Sex	Grd
	Windsor	Unified		N/A	N/A	N/A

NOTE: All informational documents, such as School Calendar, Student Drop off and Pick up, Bell Schedule, etc. can be located at your child's school web site. To view those documents please click this link www.wusd.org/pages/School-Sites

Residence Survey

Student

Contacts

Documents

Final Data Confirmation

Last Confirmed: 6/23/2015 11:48:45 AM
Please make any changes/deletions in the contact data. Click "add" to add a new person to the contact screen. Click name of a contact listed below that you wish to change, add or delete".

Select Record to Change

Name	Address	Relation
blah	blah	Mother

Contact Details	
Name	Notes
Name	blah
Name Prefix	
First Name	blah
Middle Name	blah
Last Name	blah
Address	blah CA blah
Address Type	
Relationship to student	Mother
Lives With Student?	Yes
Code	
Mail Tag	Should this contact receive an additional copy of mail? You can not flag a contact to receive additional mail unless the contact has an address that is different than the student's.
Telephone Number	
Work Phone Number	
Cell phone number	
Pager	
Email Address	jwelch@wusd.org Email Address is Locked

Please make any changes/deletions in the contact data. Click “add” to add a new person to the contact screen. Click the name of a contact listed below that you wish to “change, add or delete”.

Documents:

- Open and review each document with your child. Click on the check box on the right hand side of each of the documents once you open, review, and print them.

The screenshot shows a web application interface. On the left is a sidebar with three navigation options: 'Documents' (checked), 'Authorizations' (checked), and 'Final Data Confirmation' (6). Below these is a 'Confirm and Continue' button. The main content area is titled 'Documents' and contains a table of policy documents. The table has four rows, each with a document title, a description, and a checkmark in the right-hand column. The 'Documents' option in the sidebar and the right-hand side of the table are circled in black.

Documents		
	2016-17 Annual Parent Notification English/Spanish 2015-16 Notificación Anual Para Padres en español 2016-17 Annual Parent Notice English/Spanish.pdf	<input checked="" type="checkbox"/>
	2016-17 Attendance Policy/Política de Asistencia en español	<input checked="" type="checkbox"/>
	WUSD Media-Opt-Out/No participacion en Medios de WUSD en español By checking the box that you have read this form, you are consenting to the release of your student's photograph, video or audio recording, comments, and/or the name of this student in print or electronic materials to media organizations. If you do not want your student's information released to the media, please print out this form, fill it out, sign it and bring it to school. WHS Students bring form on Registration Day. Cuando marca este campo, usted ha leído esta forma y da su consentimiento para el uso de fotografías, videos o grabaciones, comentarios, y/o el nombre de su estudiante sea puesto en material electrónico o medios organizados. Si usted no quiere que la información de su estudiante sea compartido en los medios de comunicación, por favor imprima esta forma, llénela, firmela y regrésela a la oficina de la escuela. Estudiantes de WHS entreguen esta forma su día de registro.	<input checked="" type="checkbox"/>
	2016-17 District Computer, Network and Internet Policy Políticas del Distrito para uso de Computadoras, Red e Internet en español By Checking the box that you have read this form, you are stating that you have reviewed, understand and agree to the District Computer, Network and Internet Policy	<input checked="" type="checkbox"/>
	2016-17 WHS Counseling Consent English/Spanish WHS - By checking the box that you have read this form, you are consenting to counseling services. If you do not want your student to participate in Project Success counseling, please print this form out, mark the No box and turn in on Registration Day Cuando marca este campo, usted ha leído esta forma y da su consentimiento para servicios de consejería. Si usted no	<input checked="" type="checkbox"/>

Authorizations:

Electronic Report Card:

- Check Allow - to continue to view your student's grades on "My Student Parent Portal: and not receive a report card via United States Postal Service.
- Check Deny – to continue to receive your student's report card via United States Postal Service.

Active Duty Military Family or full-time National Guard:

- Check Yes – Student's parent is currently Active Duty Military Member or full-time National Guard.
- Check No – Student's parent is not currently Active Duty Military Member or full-time National Guard.

Release Student Information to Colleges or Military (WHS and WOA Only):

- Check Allow – to allow release of student information to the Colleges or Military.
- Check Deny – to prohibit release of student information to the Colleges or Military.

Release Student Info to Directory, Release Student Photographs to WUSD Web Site, Release Student Info/Picture to Yearbook:

- Check Allow – to allow release of student information to the School Directory, Photographs to WUSD Web Site, Student Information or Picture to the Yearbook.
- Check Deny – to prohibit release of student information to the School Directory, photographs to WUSD Web Site, Student Information or Picture to the Yearbook.

Last Confirmed: 6/15/2016 8:14:04 AM
Windsor Unified School District is making a concerted effort to help the environment and reduce costs by providing the opportunity for parents to opt out of receiving their student's report card via United States Postal Service (USPS). Check Allow to confirm your request to continue to view your student's grades using "My Student Parent Portal" ONLY. (You will not receive a physical copy of your student's report card via USPS). Check Deny to continue to receive your student's report card via USPS.
Check on Yes if at least one of this student's parent is an Active Armed Forces member, on active duty or serves on full-time National Guard duty.

Authorizations and Prohibitions	Status
* Electronic Report Card Check Allow to continue to view your student's grades on "My Student Parent Portal" and not receive a report card via USPS. Check Deny to continue to receive your student's report card via USPS.	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
* Active Duty Military Family or full-time National Guard Check Yes if student's parent is currently Active Duty Military Member or full-time National Guard. Check No if student's parent is not currently Active Duty Military Member or full-time National Guard.	<input type="checkbox"/> Yes <input type="checkbox"/> No
* Release Stu Info to Directory Check Allow to allow release of student information to the School Directory Check Deny to prohibit release of student information to the School Directory	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
* Release Stu Photographs to WUSD Web Site Check Allow to allow release of student photographs to the WUSD Web Site Check Deny to prohibit release of student photographs to the WUSD Web Site	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
* Release Stu Info/Picture to Yearbook Check Allow to allow release of information/pictures to yearbook Check Deny to prohibit release of student information or picture to the yearbook.	<input type="checkbox"/> Allow <input type="checkbox"/> Deny

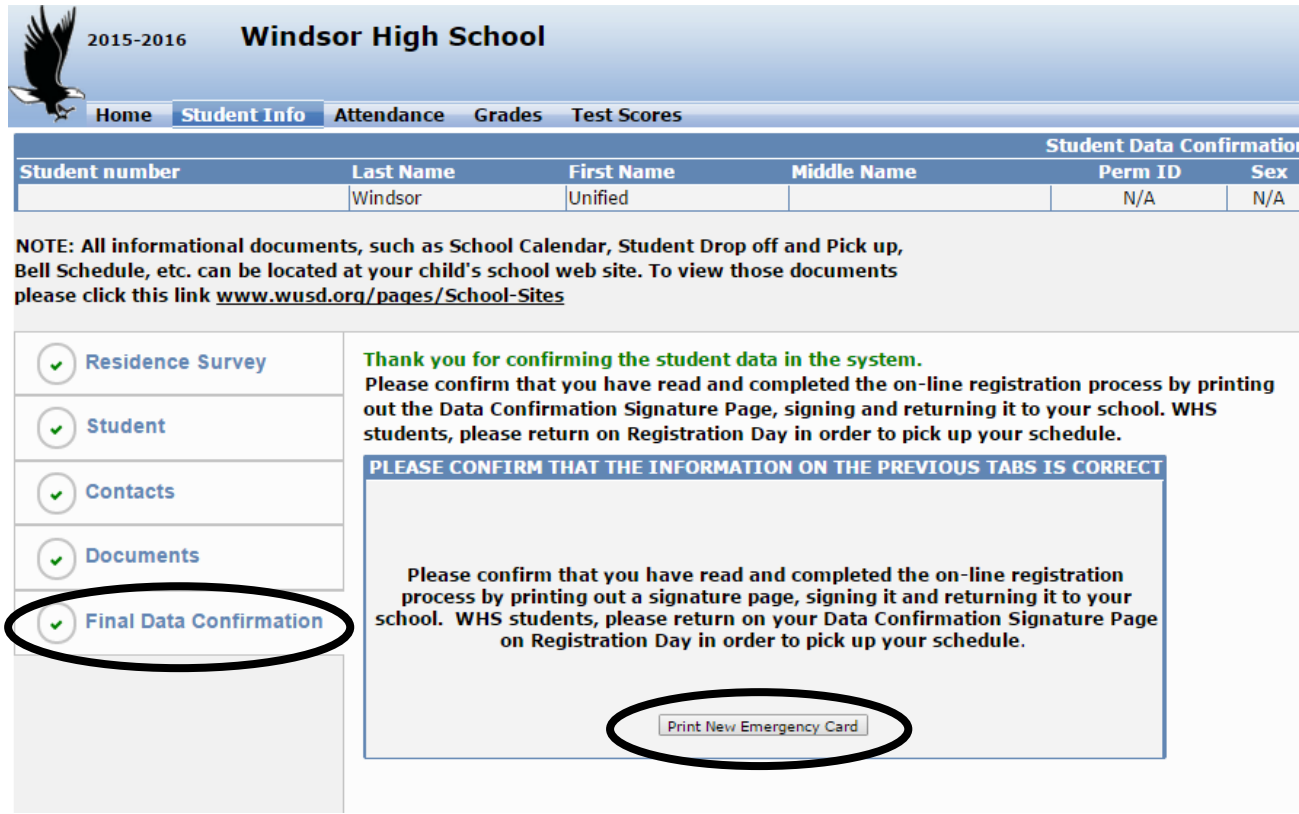
* Response Required

Save

Please remember to click on **CHANGE/SAVE** button after each update.

Final Data Confirmation:

- Please confirm that all information has been read and that you have completed the process by printing and signing the signature page and the Emergency Card and returning those documents to your school.
- NOTE: The system will not allow you to perform the final data confirmation until all the previous tabs have been checked. You will see a red message indicating you missed something.



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NOTE: All informational documents, such as School Calendar, Student Drop off and Pick up, Bell Schedule, etc. can be located at your child's school web site. To view those documents please click this link www.wusd.org/pages/School-Sites

- Residence Survey
- Student
- Contacts
- Documents
- Final Data Confirmation**

Thank you for confirming the student data in the system.
Please confirm that you have read and completed the on-line registration process by printing out the Data Confirmation Signature Page, signing and returning it to your school. WHS students, please return on Registration Day in order to pick up your schedule.

PLEASE CONFIRM THAT THE INFORMATION ON THE PREVIOUS TABS IS CORRECT

Please confirm that you have read and completed the on-line registration process by printing out a signature page, signing it and returning it to your school. WHS students, please return on your Data Confirmation Signature Page on Registration Day in order to pick up your schedule.

[Print New Emergency Card](#)

THE FOLLOWING EMAIL WILL BE SENT TO YOU CONFIRMING COMPLETION OF YOUR STUDENT'S DATA CONFIRMATION PACKET:

DATA CONFIRMATION RECEIPT

Thank you for confirming the data for your student:

Having accurate information greatly helps the school maintain a healthy and safe learning environment.

This email confirms that you have completed the data confirmation process.