

WINDSOR UNIFIED SCHOOL DISTRICT

SUMMER ARREARS ELECTION FORM

For the 2013-14 School Year

Under the Summer Arrears option, you elect to defer a percentage of your monthly net pay each month as shown below. The total deferred will be paid to you on the June 30th payroll, or the last working day of June.

Summer Arrears amounts show as a current and a year to date amount on your monthly pay stub so that you can track the amount that will be paid out to you in June.

You must elect the Summer Arrears option in time for your first regular paycheck of the school year.

Please note: You will not be allowed to change your pay plan for the school year once you have received your first paycheck, **and** this agreement will remain in effect until you change it in writing with the Payroll Department.

By signing below, you elect to defer net payroll as follows:

16.67% of your Net Pay for 10-pay employees

8.33% of your Net Pay for 11-pay employees

I have read the above information and,

I, (Please Print) _____

Elect the Summer Arrears option effective with the **2013-14** school year.

Employee Signature _____ Date: _____

Cancellation

Please sign below to cancel in writing your option of Summer Arrears:

Employee Signature _____ Date: _____