



# Over 150 Years of Excellence

## Parental Notification Letter Regarding the Maintained Status in Program Improvement, Year 3+ for Local Educational Agency

April 11, 2016

Dear Parents/Guardians of Students in the Windsor Unified School District:

This is to inform you that the Windsor Unified School District remains as a Program Improvement (PI) local educational agency (LEA) in Year 3+ under the federal Elementary and Secondary Education Act (ESEA) of 1965, as amended. The ESEA requires the California Department of Education (CDE) to annually review the student academic progress of federally funded Title I LEAs and schools and to identify LEAs and schools in need of improvement. An LEA is identified as a PI LEA if it fails to meet yearly student performance goals, known as Adequate Yearly Progress (AYP), for two consecutive reporting cycles.

### Why is our LEA remaining in PI?

The U.S. Department of Education (ED) invited states to apply for a one-year waiver that would allow PI determinations to be made using **only** the participation rate, attendance rate, and graduation rate for the 2014–15 school year. California applied for the waiver and the ED has approved this waiver request.

As a result, Title I funded schools and LEAs will:

- Be identified for PI if they miss AYP in the same content area for two AYP reporting cycles, or miss the same additional indicator for two AYP reporting cycles.
- Advance in PI if they miss the participation rate or the additional indicator (attendance rate for transitional kindergarten through grade eight schools and unified LEAs and the graduation rate for high schools and high school LEAs).

Our LEA remains in PI because it:

Is in PI and made AYP for this reporting cycle (Maintains PI status)

As a continuing PI Year 3+, Corrective Action LEA, the Windsor Unified School District must continue to implement the following corrective action(s):

Brooks Elementary School • Cali Calmécac Language Academy • Mattie Washburn Elementary School  
North County Consortium Program • Windsor Creek Elementary School • Windsor High School  
Windsor Middle School • Windsor Oaks Academy

Steven L. Jorgensen  
*Superintendent*

#### BOARD OF TRUSTEES

Eric Heitz  
Esther Lemus  
William Adams  
Sandra Dobbins  
George R. Valenzuela

Lois Standing  
*Chief Business Officer*

Lisa Saxon  
*Director of Educational Services*

Kathryn Hill  
*Special Education Director*

Melissa Fox Kennedy  
*Personnel Services Coordinator*



Windsor Unified School District  
9291 Old Redwood Highway  
Building 500  
Windsor, CA 95492-9217

707.837.7700 Phone  
707.838.4031 Fax  
www.wusd.org

- Continue to reserve an amount equal to 10 percent of its Title I allocation to provide professional development for teachers and administrators to strengthen the academic achievement of the LEA's students determined to be in greatest need of assistance.
- Revise the LEA Plan, as necessary, to document steps to fully implement the SBE-assigned corrective action. We must consult with parent/guardians and school staff when revising and implementing the LEA Plan, which will include information on how we plan to use Title I and other funds to improve student achievement. We will continue to post the approved LEA Plan on our LEA Web site.
- Continue to demonstrate progress of LEA Plan implementation and monitoring by submitting an annual report describing the LEA's progress towards implementation of the strategies and actions in the LEA plan through annual electronic submission of local evidence to the CDE.

### **How can parents/guardians help the LEA improve?**

Research shows that strong parental involvement leads to student success at school. Here are some suggestions to help you work with your school and county to support improvements:

- Learn more about the ESEA requirements and become aware of strategies to improve student academic achievement. Additional information and resources are available at the following Web sites:
  - The CDE Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>
  - The CDE Program Improvement Status Determinations Web Page at <http://www.cde.ca.gov/ta/ac/ay/tidetermine.asp>
  - The ED Web site at <http://www.ed.gov> and <http://www2.ed.gov/parents/landing.jhtml>
- Request and receive information regarding the professional qualifications of your child's teacher(s).
- Talk with LEA staff about the LEA Plan and the revisions that must be made to help students meet the state standards in ELA and mathematics.
- Visit your child's school. You may also participate in voluntary activities to assist your school or LEA.

If you are a parent/guardian of a student who attends a Title I PI school, ask your school about school choice options to transfer your child, with paid transportation, to a public school in your LEA that is not identified as a PI school. If you are a parent/guardian of a student who attends a Title I school that has been in PI for two reporting cycles or more, ask your school about supplemental educational services, or free tutoring, that may be available for your child.

The supplemental Educational Services (SES) providers for the Windsor Unified School District are:

A + Educational Centers

Contact: Jennifer Valdman  
Address: 29752 Baden Place  
Malibu, CA 90265  
Phone: 310-457-7657  
Email: [jennifer@aplus4u.com](mailto:jennifer@aplus4u.com)

Applied Scholastics International

Contact: Mary Cockburn  
Address: 11755 Riverview Drive  
Saint Louis, MO 63138  
Phone: 505-281-5377 Ext. 2100  
Email: [m.cockburn@appliedscholastics.org](mailto:m.cockburn@appliedscholastics.org)

Professional Tutors of America Inc.


Contact: Robert Harraka  
Address: 3350 E. Birch Street, Suite 108  
Brea, CA 92821  
Phone: 800-832-2487 Ext. 229  
Email: [robert@professionaltutors.com](mailto:robert@professionaltutors.com)

TutorWorks INC

Contact: Gerardo Torres  
Address: 700 Airport Boulevard, Suite 450  
Burlingame, CA 94010  
Phone: 650-298-8867  
Email: [gtorres@tutorworks.org](mailto:gtorres@tutorworks.org)

I encourage you to contact me for further information about any of these requirements and to find out how you can become involved in our efforts to improve our district.

Sincerely,



Lisa Saxon  
Director of Educational Services  
Windsor Unified School District