

**WINDSOR UNIFIED SCHOOL DISTRICT**  
9291 Old Redwood Highway, Windsor, California 95492

**REGULAR SCHOOL BOARD MEETING MINUTES FOR JANUARY 19, 2016**

**5:30\*PM Open Session -Building 500**

1. **Roll Call:** Eric Heitz, Esther Lemus, Sandy Dobbins, Bill Adams, George R. Valenzuela

**Recessed to Closed Session:** The Governing Board recessed to Closed Session with Superintendent Steve Jorgensen to discuss and/or take action with respect to every item pursuant to:

- |            |  |
|------------|--|
| GC§54957.6 | Conference with Labor Negotiators: District Representative; Superintendent Steve Jorgensen; California School Employees Association (CSEA) Chapter 673; and Windsor District Educators Association (WDEA), Unrepresented Units |
| GC§54957   | Public Employment: Personnel Assignment Order: 2016-11   |
| GC§54957   | Public Employment: Discipline/Dismissal/Release #0265  |
| GC§54957   | Public Employment Performance Evaluation: Superintendent Goals- Progress Update  |
| GC§48916   | Consideration of Student Readmission: # 120315 & 120315.1  |
| GC§54956.8 | Conference with Real Property Negotiator<br>8695 Windsor Road and Jaguar Lane<br>Agency negotiator: Steve Jorgensen  |

**6:05 PM - The Board convened to Open Session in Building 400\***

**Roll Call:** Eric Heitz, Esther Lemus, Sandy Dobbins, Bill Adams, George R. Valenzuela

**Flag Salute:** Esther Lemus

**Report out of Closed Session:** No report out of closed session

2. **ADJUSTMENTS TO THE AGENDA:** Move Routine Information items 7.4 and 7.8 to after consent action items.

**Introduction of New Student Board Member:** Marc Elin introduced the Student Board Member Natal Turrini and his parents. The Board welcomed and thanked Natal for his participation on the Board.

**Celebrating Success:** Windsor High School Debate coach Bryan St. Amant provided an overview and history of the Speech & Debate Team. The following team members were introduced and provided a statement as to how their participation on the team has changed them. Claire Ernst, Anna Skarr, Autumn Inman, Aly Young, Christophe Davis, Lucas Ringstrom, Dante Dondero, Luke Fraga, Ben Chu and Wendy Young (team support parent).

**Public Comment:** The following members of the public spoke in regards to concerns of school bullying: Kalei Hampson, Jennifer Hampson, Monique Trejo, Pam Mason, Greg Jennings and Sarah Molin.

**Upcoming Events/Student Board Member Update:** Student Board member Natal Turrini provided the following update: On Friday January 8, 2016 was the first Battle of the Fans rally at WHS. On February 1, WHS will be participating in Penny for Patience which will be occurring for two weeks. Trustee Adams provided the following update: On January 25 at 6:30p.m. WHS will be holding their first meeting of the year for Windsor Advocates for Music at WHS Room M-101. Congratulations to WHS and WMS students who will be participating in the Sonoma County Honor Band, which will perform at the Sonoma State Weill Hall on January 30, 2016 at 7:00 p.m. A reminder, the WE Foundation will be hosting the Disco Inferno Ball at the Agatha Furth Center on February 13, 2016 at 5:30 p.m. and tickets are available through the WE Foundation website. Trustee Valenzuela reminded the Board of the DELAC meeting on January 20, 2016 at 6:00 p.m. at Windsor Creek Elementary.

\* Convening and adjournment times are estimated. In accordance with Board Bylaw 9320 and Government Code 54953.2, 54954.1: A complete copy of this Board packet is available at the Windsor Unified School District office: 9291 Old Redwood Highway, Building 500, Windsor, California. The District shall provide appropriate translation services, and disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. Please call 837-7701 for assistance.

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3. **APPROVAL OF MINUTES:** On motion of Trustee Adams, seconded by Trustee Lemus, the Board of Trustees voted (5-0) to approve the Regular School Board Meeting Minutes of December 15, 2015.
4. **CONSENT ACTION ITEMS:** On motion of Trustee Lemus, seconded by Trustee Valenzuela, the Board of Trustees voted (5-0) to approve the following action items:
  - 4.1 **Vendor Warrant Batches:** Details provided to Board under separate cover: 047889, 047892, 047896, 047947, 047953, 048043, 048056, 048102, 048131, 048135, 048195, 048199, 048208, 048249, 048280, and 048302
  - 4.2 **Personnel Assignment Order:** 2016-11
  - 4.3 **Field Trip Request:** Windsor High School music students will travel to Lakeport for team bonding, rehearsal time and individual student performance opportunity
  - 4.4 **Consideration of 2015-16 First Interim Report for Village Charter School**
  - 4.5 **Consideration of 2014-15 Audit Report for Village Charter School**
  - 4.6 **Consideration of Approval of Contract with Quattrocchi Kwok Architects to Update Site Maps for Use in Facility Utilization Master Plan**
  - 4.7 **Williams Settlement:** October 1, 2015 – December 31, 2015
  - 4.8 **Consideration of Approval of Amended Non-Member Classified Salary Schedule**

**Routine Information Items 7.4 and 7.8 moved to after Consent Action Items:**

- 7.4 **Staff Association Reports:** No Updates
- 7.8 **Principal Reports:** Written reports submitted by Windsor High School, Windsor Middle School, Cal Calmecac Language Academy, Windsor Creek Elementary, Mattie Washburn Elementary and Brooks Elementary

**5. REPORT/DISCUSSION:**

- 5.1 **Presentation Regarding the Proposed Governor's 2016-17 Budget:** Lois Standring, CBO presented to the Board of Trustees a PowerPoint presentation on the Governor's updated budget for 2016-17.

**6. DISCUSSION/ACTION:**

- 6.1 **2015-16 Updated Single Plan for Student Achievement for Windsor Oaks Academy:** Director of Educational Services Lisa Saxon introduced Principal Marc Elin who introduced Assistant Principal Susan Nystrom who presented to the Board of Trustees the Single Plan for Student Achievement. On motion of Trustee Dobbins, seconded by Trustee Lemus, the Board of Trustees voted (5-0) to approve.
- 6.2 **WHS New Course of Study Proposal for CTE 10-12 Hospitality and Event Planning:** Director of Educational Services Lisa Saxon introduced Principal Marc Elin and Instructor Marie Ganister who provided a presentation to the Board of Trustees on the WHS New Course of Study Proposal for CTE 10-12 Hospitality and Event Planning. On motion of Trustee Adams, seconded by Trustee Valenzuela, the Board of Trustees voted (5-0) to approve.
- 6.3 **Consideration of Acceptance of the 2014-15 Financial Audit Report:** Lois Standring, CBO, introduced Auditor Michael Ash of Christy White & Associates, who provided a presentation and audit findings regarding the 2014-15 Financial Audit Report. On motion of Trustee Valenzuela, seconded by Trustee Dobbins, the Board of Trustees voted (5-0) to approve.
- 6.4 **Consideration of Acceptance of 2014-15 Financial Audit Findings and Recommendations-Certification of Corrective Actions:** Lois Standring, CBO, provided a presentation as to the audit findings and the proposed corrective actions. On motion of Trustee Lemus, seconded by Trustee Heitz, the Board of Trustees voted (5-0) to approve.

**Public Comment:** Pete Stefanisko, Windsor High School Teacher explained the responsibility of staff to renew their credentials.

- 6.5 **Discussion Regarding Next Steps for New School Site and Consideration of Approval of Consultant Agreement to Evaluate Available Sites:** Superintendent Jorgensen presented to the Board of Trustees and sought approval to evaluate future potential school sites. The Board of Trustees agreed to move forward to identify potential school sites.
- 6.6 **Consideration of Approval of Resolution Regarding "Matter of Retirement Incentive Program":** **RESOLUTION 2016-17** Director of Human Resources Elizabeth Richards, presented to the Board of Trustees for approval. On motion of Trustee Dobbins, seconded by Trustee Valenzuela, the Board of Trustees voted by roll call vote (5-0) to approve **RESOLUTION 2018-17**.

**Public Comment:** Pete Stefanisko, WDEA President –Indicated that the WDEA is aware of the process, requirements and timelines.

- 6.7 Consideration of Approval of Resolution Regarding Skipping Criteria: RESOLUTION 2016-18** Director of Human Resources Elizabeth Richards presented to the Board of Trustees for approval. On motion of Trustee Valenzuela, seconded by Trustee Dobbins, the Board of Trustees voted by roll call vote (5-0) to approve **RESOLUTION 2016-18.**

**Public Comment:** Pete Stefanisko, WDEA President-Provided additional information surrounding how the seniority credentialing process works among staff when and if layoff occurs. In addition CTA reviews the process for accuracy.

- 6.8 Consideration of Acceptance of Certificated and Classified Seniority Lists:** Director of Human Resources Elizabeth Richards presented to the Board of Trustees for approval. On motion of Trustee Dobbins, seconded by Trustee Adams, the Board of Trustee voted (5-0) to approve.

## **7. ROUTINE INFORMATION:**

- 7.1 Superintendent Report:** The District provided a Professional Development Day for all staff on January 4, 2016 and the event was a success. Many of the breakout training sessions were facilitated by district staff. Construction is moving forward on Brook's Elementary. Windsor Oaks Academy Phase I plans will be sent to DSA and then a cost analysis will be performed. There was a district wide meeting surrounding the social and emotional needs of TK-12 students and there will be another meeting scheduled soon.
- 7.2 Response to Board/Community requests:** None
- 7.3 Board Correspondence:** E-mails sent to President Heitz regarding public comments topic tonight
- 7.5 Unresolved Policies:** BP 6146.1, BP 6153, Policy Guide sheets: July 2015 and October 2015, AR 9310
- 7.6 Items of General Interest:** Trustee Heitz acknowledged the success of the District's Professional Development Day and Windsor Creek Elementary math night was a successful event
- 7.7 Future School Board Items:** Report - Vision - District Music Program, Future- Celebrating Success –“No Place for Hate”, High School Graduation Requirements, CSEA Sunshine Proposal and Discipline Workshop
- 7.9 2015/16 School Board Calendar**

**9:00 PM Recessed to Closed Session:** The Governing Board recessed to Closed Session with Superintendent Steve Jorgensen to discuss and/or take action with respect to every item pursuant to:

- GC§54957.6 Conference with Labor Negotiators: District Representative; Superintendent Steve Jorgensen; California School Employees Association (CSEA) Chapter 673; and Windsor District Educators Association (WDEA), Unrepresented Units
- GC§54957 Public Employment: Personnel Assignment Order: 2016-11
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- GC§48916 Consideration of Student Readmission: # 120315 & 120315.1
- GC§54956.8 Conference with Real Property Negotiator  
8695 Windsor Road and Jaguar Lane  
Agency negotiator: Steve Jorgensen

**9:30 PM - Motion to extend Closed Session to 9:45 PM:** On motion of Trustee Dobbins, seconded by Trustee Lemus, the Board voted (5-0) to extend the meeting to 9:45 PM

**9:45 PM - Motion to extend Closed Session to 10:00 PM:** On motion of Trustee Dobbins, seconded by Trustee Adams, the Board voted (5-0) to extend the meeting to 10:00PM

**10:00 PM- Motion to extend closed session to 10:30 PM:** On motion of Trustee Dobbins, seconded by Trustee Valenzuela, the Board voted (5-0) to extend the meeting 10:30 PM

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**Report out of Closed Session:**

On motion of Trustee Valenzuela, seconded by Trustee Lemus, the Board of Trustees voted (5-0) to accept the resignation of Employee #0265.

**Student Case # 120315-**On motion of Trustee Dobbins, seconded by Trustee Valenzuela, the Board of Trustees voted (5-0) to approve Finding of Fact. On motion of Trustee Dobbins, seconded by Trustee Valenzuela, the Board of Trustees voted (5-0) to approve the suspend Expulsion through December 2016 with school assignment to Windsor Oaks Academy.

**Student Case # 120315.1-** On motion of Trustee Dobbins, seconded by Trustee Valenzuela, the Board of Trustees voted (5-0) to approve Finding of Fact. On motion of Trustee Dobbins, seconded by Trustee Valenzuela, the Board of Trustees voted (5-0) to approve the suspend Expulsion through December 2016 with school assignment to Windsor Oaks Academy.

On motion of Trustee Valenzuela, seconded by Trustee Lemus, the Board of Trustees voted (5-0) to **adjourn at 10:23 PM**

APPROVAL ON: February 2, 2016



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Esther Lemus, Vice-President