

WINDSOR UNIFIED SCHOOL DISTRICT
9291 Old Redwood Highway, Windsor, California 95492

REGULAR SCHOOL BOARD MEETING MINUTES FOR FEBRUARY 17, 2015

5:30*PM Open Session –Building 500

1. **Roll Call:** George Valenzuela, Oscar Chavez, Sandy Dobbins , Eric Heitz, Esther Lemus

Recessed to Closed Session: The Governing Board recessed to Closed Session with Superintendent Steve Jorgensen to discuss and/or take action with respect to every item pursuant to:

- | | |
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| GC§54957.6 | Conference with Labor Negotiators: District Representative; Superintendent Steve Jorgensen; California School Employees Association (CSEA) Chapter 673; and Windsor District Educators Association (WDEA), Unrepresented Units |
| GC§54957 | Public Employment: Personnel Assignment Order: 2015-14 |
| GC§54957 | Public Employment Performance Evaluation: Superintendent |
| GC§54957 | Public Employment: Discipline/Dismissal/Release |
| GC§54956.8 | Conference with Real Property Negotiator
Property: 1295 Jensen Lane
Agency negotiator: Steve Jorgensen
Negotiating parties: Owner of property: Tom Michelletti
Under negotiation: price, terms of payment, or both |

6:00*PM The Board convened to Open Session in Building 400

1. **SWEARING IN OF NEWLY APPOINTED TRUSTEE:** Superintendent Jorgensen conducted the swearing in of Esther Lemus as the newly appointed Board Trustee.
- 2.. **Roll Call:** George R. Valenzuela, Oscar Chavez, Sandy Dobbins, Eric Heitz, Esther Lemus, Student Board Member, Priscilla Ledezma

Flag Salute: Sandra Dobbins

Report out of Closed Session: None

3. **ADJUSTMENTS TO THE AGENDA:** Discussion and Action Item -Consideration Approval of Refinancing Old General Obligation Bond, Agenda item 7.1 tabled.

Public Comment: None

Upcoming Events/Student Board Member Update: Student Board Member Priscilla Ledezma provided the following updates: WHS Nueva will perform Wonka on Feb 19, 20 & 21st, Cali Calmecac will be hosting a parent child dance which will be held on Friday, Feb 27, 2015 at Windsor Middle School and Mattie Washburn will be participating in “Read Across American Day” on March 2, 2015.

Trustee Chavez provided the following updates for Windsor Middle School: Sonoma Saves Lives provided a CPR training to all 7th grade student during PE, Windsor Blocco will be offering an essay contest at the middle school on the impact of Cesar Chavez on people’s lives today. Essay entrees will be accepted from March 1- 13.

* Convening and adjournment times are estimated. In accordance with Board Bylaw 9320 and Government Code 54953.2, 54954.1: A complete copy of this Board packet is available at the Windsor Unified School District office: 9291 Old Redwood Highway, Building 500, Windsor, California. The District shall provide appropriate translation services, and disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. Please call 837-7701 for assistance.

De acuerdo con la ordenanza municipal 9320 del tablero y el gobierno cifre 54953.2, 54954.1, Una copia completa de este paquete de la Meza Directiva está disponible en el la Oficina de Distrito Escolar Unificada de Windsor: 9291 Old Redwood Highway, Building 500, Windsor, California. El Windsor Distrito Unificado de la escuela proporcionará servicios de traducción apropiados y las comodidades o las modificaciones inabilidad-relacionadas por requerimiento de acuerdo con los americanos con inhabilidades actúan. Por favor llamada 837-7747 para la ayuda

Trustee Valenzuela provided an update that Windsor Bloco will be performing at the March 17, 2015 Board Meeting, WHS Girls Varsity Basketball is playing tonight at SRHS and Boys Varsity Basketball will be playing Cardinal Newman tomorrow night.

Trustee Heitz acknowledged the WHS Wrestling team and their accomplishment as North Coast Section Team winners.

4. **APPROVAL OF MINUTES:** On motion of Trustee Dobbins, seconded by Trustee Heitz, the Board voted (5-0) to approve the minutes of the Regular Board Meeting Minutes of February 3, 2015.
5. **CONSENT ACTION ITEMS:** On motion of Trustee Chavez, seconded by Trustee Lemus, the Board voted (5-0) to approve the following action items:
 - 5.1 **Vendor Warrant Batches:** 041651, 041652, 041755, 041756, 041772, 041845, 041846, 041856, 041912, 041928
-Details provided to Board under separate cover.
 - 5.2 **Contract Batches:** 021715- Details provided to Board under separate cover.
 - 5.3 **Personnel Assignment Order:** 2015-14
 - 5.4 **Field Trip Request:** Brooks Elementary students in grades 4th & 5th will travel to the San Francisco Zoo on May 14 & 15 to observe animals up close which will provide an information gather opportunity for students for a project they will be working on regarding how well the Zoo accommodates animals.
6. **REPORT/DISCUSSION:**
 - 6.1 **Food and Nutrition Services-Annual Board Report:** Superintendent Jorgensen presented to the Board, Lisa Herberg, Director of Food Service who provided the annual report and audit on school nutrition and also provided an overview of the interactive menu application that is used to support the school meal program. The interactive menu is also available for parents/students on the School District Website. In addition, there is an application that can be downloaded for use with a smartphone to track menu offerings.
 - 6.2 **Annual Update of Windsor Unified School District Independent Study Program:** Superintendent Jorgensen presented to the Board, WHS Principal Marc Elin who presented Assistant Principal for Alternative Education and Windsor Oaks Academy, Susan Nystrom, who provided an overview of the Independent Study Program.
 - 6.3 **Discussion of 2015-16 School Calendar:** Superintendent Jorgensen presented to the Board of Trustees two draft calendars for the 2015-16 school year. There was discussion as to the difference of the two draft calendars. The decision of the selection of the school calendar will be continued to the next Regular Board meeting (March 3, 2015) for discussion and action.
7. **DISCUSSION/ACTION:**
 - 7.1 **Consideration Approval of Refinancing Old General Obligation Bond:** Item pulled for agenda.
 - 7.2 **Consideration of Approval of Construction Management Services with Van Pelt Construction Services:** Superintendent Jorgensen presented to the Board of Trustees the contract for services with Van Pelt Construction. On motion of Trustee Dobbins, seconded by Trustee Heitz, the Board voted (5-0) to have Superintendent Jorgensen proceed with the development of a contract with Van Pelt Construction and to request the item be placed on the next Board agenda for contract approval.
 - 7.3 **Consideration of Election of 2015 California School Board Association (CSBA) Delegate Assembly Subregion Representative:** Superintendent Jorgensen presented to the Board of Trustees for approval the selection of subregion representative for (Sonoma County). On Motion of Trustee Chavez, seconded by Trustee Lemus, the Board voted (5-0) to select Dianna MacDonald as the subregion's representative on the CSBA Delegate Assembly.
 - 7.4 **Consideration of Approval of Contract for Surveying Services with Brelje & Race Engineers:** Superintendent Jorgensen presented to the Board of Trustees for approval the contract for services with Brelje & Race. On motion of Trustee Dobbins, seconded by Trustee Chavez, the Board voted (5-0) to approve.
 - 7.5 **Board Subcommittee and Community Liaison Assignments:** The Board made modification to subcommittee and community liaisons assignments as follows:
 - Board Policy Subcommittee:** Trustee Chavez, Trustee Heitz
 - Facilities Subcommittee:** Trustee Dobbins, Trustee Lemus
 - WE Foundation:** Trustee Dobbins
 - WHS Boosters:** Trustee Chavez
 - Town Council:** Trustee Valenzuela – Meeting with Town on 2/24/15
 - Wellness Partnership-**Trustee Dobbins
 - Cali PTA-**Trustee Lemus
 - Windsor School PTA –**Trustee Chavez
 - WAM:** Trustee Heitz

School Liaisons Assignments:

Windsor High and Windsor Oaks-Trustee Heitz

Windsor Middle School-Trustee Lemus

Cali Calmecca-Trustee Lemus

Brooks Elementary –Trustee Dobbins

Matti Washburn Elementary -Trustee Valenzuela

Windsor Creek Elementary -Trustee Chavez

LCAP- Trustee Dobbins (Trustee Chavez to review dates as to availability).

8. ROUTINE INFORMATION:

- 8.1 Superintendent Report: Donna Legge/Windsor Park & Rec will be attending a Board meeting in March to provide a status report on Parks & Rec and the Master Plan for Parks, Lois and RC met with the contractors regarding the floors at Mattie Washburn.
- 8.2 Response to Board/Community requests: None
- 8.3 Board Correspondence: E-mail from Heather Cullen regarding upcoming events-There was a listing of all upcoming events sent out.
- 8.4 Staff Association Reports: None
- 8.5 Unresolved Policies: BP 6146.1, BP 6153, BP/AR1330 and AR5141.21, Policy Guidesheet August 2014, Policy Guidesheets October 2014
- 8.6 Items of General Interest: Wonka Play this week Thursday – Saturday at Windsor High School.
- 8.7 Future School Board Items: Celebrating Success-Windsor Bloco will be attending the 3-17-15 Board Meeting.
- 8.8 Principal Report: Windsor Creek Elementary, Mattie Washburn, Brooks Elementary –Read Across America 2/27/15 Windsor Creek
- 8.9 2014 School Board Calendar

Recessed to Closed Session: At 8:07 pm the Governing Board recessed to Closed Session with Superintendent Steve Jorgensen to discuss and/or take action with respect to every item pursuant to:

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ADJOURNMENT: On motion of Trustee Chavez, seconded by Trustee Heitz, the Board of Trustees voted (5-0) to adjourn at 8:50PM.

APPROVAL ON: March 3, 2015


Oscar Chavez, Vice-President/Clerk

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