

WINDSOR UNIFIED SCHOOL DISTRICT
9291 Old Redwood Highway, Windsor, California 95492

REGULAR SCHOOL BOARD MEETING MINUTES FOR JANUARY 20, 2015

5:31*PM Open Session –Building 500

1. **Roll Call:** George Valenzuela, Oscar Chavez, Sandy Dobbins , Eric Heitz

Recess to Closed Session: The Governing Board recessed to Closed Session with Superintendent Steve Jorgensen to discuss and/or take action with respect to every item pursuant to:

- | | |
|------------|--|
| GC§54957.6 | Conference with Labor Negotiators: District Representative; Superintendent Steve Jorgensen; California School Employees Association (CSEA) Chapter 673; and Windsor District Educators Association (WDEA), Unrepresented Units |
| GC§54957 | Public Employment Performance Evaluation: Superintendent |
| GC§54957 | Public Employment: Personnel Assignment Order: 2015-11 |
| GC§54957 | Public Employment: Discipline/Dismissal/Release |
| GC§48916 | Consideration of Student Readmission: Case #021414 |

6:06*PM The Board reconvened to Open Session in Building 400

1. **Roll Call:** George R. Valenzuela, Oscar Chavez, Sandy Dobbins, Eric Heitz, Student Board Member, Priscilla Ledezma

Flag Salute: Oscar Chavez

Report out of Closed Session: On motion of Trustee Dobbins, seconded by Trustee Chavez, the Board voted (4-0-0) for readmission of Student- Case ##021414.

2. **ADJUSTMENTS TO THE AGENDA:** Agenda item 6.3 pulled from agenda.

Public Comment: Pete Stefansko, WDA President, inquired as to the vacant Board Trustee position and asked for clarification if Board Trustee Forrest was returning. There is a current Board Trustee vacancy and the notice of Trustee recruitment has been posted and the district will be accepting application through 2/6/2015. Mr. Forrest elected to not fill his Board seat.

Upcoming Events/Student Board Member Update: Student Board Member Priscilla Ledezma provided the following updates: Mattie Washburn will be having a parent informational meeting on January 28, 2015, Books Elementary will start a Girls on the Run Program which will support physical fitness and emotional well-being among girls, after school tutoring on ELD will begin soon and the school will soon begin working on a musical play called the Snow Queen, which will have performances in May. WHS is participating in the Battle of the Fan which promotes positive sportsmanship and school spirit, Wellness Week Program is in progress and there will be a Whiteout Dance at the end of January.

Board Trustee Dobbins acknowledged James Jewitt, a former student who passed away over the Christmas break. The Board acknowledged the former student with a brief moment of silence in his honor.

Board Trustee Heitz provided an update regarding the Windsor Middle School and Windsor High School students who have been selected for the Sonoma County Honor Band. They will be performing at a public concert at Analy High School on Saturday evening at 7:00 PM.

* Convening and adjournment times are estimated. In accordance with Board Bylaw 9320 and Government Code 54953.2, 54954.1: A complete copy of this Board packet is available at the Windsor Unified School District office: 9291 Old Redwood Highway, Building 500, Windsor, California. The District shall provide appropriate translation services, and disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. Please call 837-7701 for assistance.

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3. **APPROVAL OF MINUTES:** On motion of Trustee Dobbins, seconded by Trustee Heitz, the Board voted (4-0-0) to approve the Board Minutes of December 16, 2014.

4. **CONSENT ACTION ITEMS:** On motion of Trustee Chavez, seconded by Trustee Dobbins, the Board of Trustee voted (4-0-0) to approve consent action items, as amended 4.1 through 4.12 with the exclusion of consent item 4.8. Trustee Dobbins commented that the daily rate for a Substitute Teacher is lower than what Santa Rosa City Schools pays and the District should continue to review the daily rate to be competitive and also stated that consent action item 4.12 was amended.
Trustee Heitz indicated that he needed to abstain from voting on agenda consent item 4.8
On motion of Trustee Chavez, seconded by Trustee Dobbins, the Board voted (3-0-1) on agenda consent item 4.8 with Trustee Heitz abstention.
 - 4.1 **Vendor Warrant Batches:** 040793, 040797, 040940, 040941, 041021, 041023, 041025, 041118, 041119, 041166, 041168, 041169, 041184, 041254, 041255 - Details provided to Board under separate cover.
 - 4.2 **Contract Batches:** 012015 - Details provided to Board under separate cover.
 - 4.3 **Personnel Assignment Order:** 2015-11
 - 4.4 **Field Trip Request:** 4.4.1 WMS to travel to the Alliance Redwoods Conference Center, Occidental CA, to participate in a three-day science camp.
 - 4.5 **Donations:** 4.5.1 Matt Perezchica donation of \$1,000.00 for the WHS Boys' Golf Program.
 - 4.6 **Williams Quarterly Report:** July 1, 2014 – September 30, 2014 and October 1, 2014 – December 30, 2014.
 - 4.7 **Consideration Approval of Amended Coaching Stipend Schedule**
 - 4.8 **Consideration Approval of Amended Substitute Teacher Salary Schedule**
 - 4.9 **Consideration Approval of Non-Member Classified Positions Salary Schedule**
 - 4.10 **Consideration of Approval of Information & Technology Director Salary Schedule and Job Description**
 - 4.11 **Consideration of 2013-14 First Interim Report of Village Charter School**
 - 4.12 **Consideration of 2013-14 Audit Report for Village Charter School**

5. **REPORT/DISCUSSION:**
 - 5.1 **Consideration of Update on Governor's 2015-16 Budget:** Superintendent Jorgensen provided the Board of Trustee with an update of the Governors 2015/16 budget and Lois Standring, CBO, provided a PowerPoint presentation with identified budget funding updates.
 - 5.2 **Review/Discussion of 2014-15 LCAP Process:** Lisa Saxon, Director of Educational Services, provided the Board of Trustee with an update regarding the LCAP meeting schedule and the surveys that will be sent to parents.

6. **DISCUSSION/ACTION:**
 - 6.1 **Consideration of Acceptance of the 2013-14 Audit Report:** Christy White Associates Accountant, Michael Ash, provided an update to the Board of Trustees on the 2013-14 audit findings. On motion of Trustee Chavez, seconded by Trustee Heitz, the Board voted (4-0-0) to accept the 2013-14 audit report.
 - 6.2 **Consideration of Acceptance of the 2013-14 District's Response to Audit Report Findings and Recommendations:** Lois Standring, CBO, presented to the Board of Trustees for approval, the districts response to audit findings of 2013-14. On motion of Trustee Heitz, seconded by Trustee Dobbins, the Board voted (4-0-0) to accept the 2013-14 audit report findings and recommendations.
 - 6.3 **Consideration of Approval of Fiscal Year 2015-16 Budget Development Calendar:** Item tabled to a future Board Meeting.
 - 6.4 **Consideration of Approval of Facility Inspection System Report for 2013-2014:** Lois Standring, CBO, presented to the Board of Trustees for approval, the Facility Inspection Report for 2013-14. On motion of Trustee Chavez, seconded by Trustee Heitz, the Board voted (4-0-0) to approve the Facility Inspection Report of 2013-14.
 - 6.5 **Skipping Criteria: RESOLUTION 2015-27:** Superintendent Jorgensen presented the Resolution for consideration of approval. On motion of Trustee Dobbins, seconded by Trustee Chavez, the Board voted by roll call vote, (4-0-0) to approve Resolution 2015-27.

7. **ROUTINE INFORMATION:**
 - 7.1 **Superintendent Report:** (1) Sonoma County will be hosting a Board Recognition Dinner on January 22, 2015 (2) Manzanita Montessori Charter School is currently reviewing three potential school sites and the school is interested in asking the Board to approve a waiver of fees (3) there is current shortage of school bus drivers in the district and we are currently assessing the situation.
 - 7.2 **Response to Board/Community requests:** None
 - 7.3 **Board Correspondence:** None

- 7.4 Staff Association Reports: Pete Stefansko, WDA President thanked Trustee Heitz and Trustee Dobbins for their attendance at a CTA sponsored dinner. Also CTA provided a budget update.
- 7.5 Unresolved Policies: BP 6146.1, BP 6153, BP/AR1330 and AR5141.21, Policy Guidesheet August 2014, Policy Guidesheets October 2014
- 7.6 Items of General Interest: The Board currently had a workshop on the Governance Handbook, the Board has a current Trustee vacancy and the Board will be scheduling a workshop on school facilities. Trustee Dobbins also asked that WHS graduation requirements be reviewed in the policy committee again in the spring at the request of WHS Principal.
- 7.7 Future School Board Items: Celebrating Success-We will be reinstating Celebrating Success within the District at the Board meetings commencing in February. If anyone has ideas for items please forward to Board President.
- 7.8 Principal Report-Windsor High, Windsor Middle School, Cali Calmecac, Windsor Creek Elementary and Mattie Washburn: Kindergarten registration at Mattie Washburn Elementary will be held on February 10-12th.
- 7.9 2014 School Board Calendar: February 3, 2015 for the next Regular Board Meeting.

Recessed to Closed Session: At 7:30 pm the Governing Board recessed to Closed Session with Superintendent Steve Jorgensen to discuss and/or take action with respect to every item pursuant to:

- GC§54957.6 Conference with Labor Negotiators: District Representative; Superintendent Steve Jorgensen; California School Employees Association (CSEA) Chapter 673; and Windsor District Educators Association (WDEA), Unrepresented Units
- GC§54957 Public Employment Performance Evaluation: Superintendent
- GC§54957 Public Employment: Personnel Assignment Order: 2015-11
- GC§54957 Public Employment: Discipline/Dismissal/Release
- GC§48916 Consideration of Student Readmission: Case #021414

ADJOURNMENT: On motion of Trustee Dobbins, seconded by Trustee Heitz, the Board of Trustees voted (4-0-0) to adjourn at 8:35 PM.

APPROVAL ON: February 3, 2015


Oscar Chavez, Vice- President/Clerk

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